

WE ARE HIRING

a fresh start



MPUMALANGA
INTERNATIONAL
FOOD MARKET

Consignment Control Officer

Reference: MPU-NELS-31193137-20260930-1

Closing Date: 07 October 2026

1. About Us

Mpumalanga International FoodMarket (MIF), is a new platform for connecting production, opportunity, and demand - creating a fresh start for farmers, traders, buyers, job seekers and the national food economy. It is not simply another place for work, but a modern workplace and hub for human connection.

2. Job Specification

Personnel (5x) to serve as Consignment Control Officer to ensure the accurate control, recording, verification and reconciliation of consignments and stock entering, moving through and leaving the Market, while maintaining reliable records and supporting the integrity and traceability of market stock.

3. Core Responsibilities

- Verify and record consignments received at the Market against delivery notes and supporting documentation.
- Conduct daily stock counts, stock verification and reconciliations to confirm inventory accuracy.
- Maintain accurate consignment numbers, stock records and movement information on the relevant system.
- Monitor stock movements between receiving, trading, storage and dispatch areas and identify irregularities.
- Investigate and report stock variances, shortages, excesses and documentation discrepancies.
- Maintain complete audit trails and supporting records for consignments and stock transactions.
- Compile daily stock-control and consignment reports and escalate exceptions to the appropriate supervisor.
- Liaise with market agents, traders, transporters, warehouse/operations personnel and other stakeholders regarding consignment and stock matters.
- Ensure adherence to MIF consignment-control procedures, SOPs, operational and compliance requirements.

4. Required Qualifications & Skills

- Grade 12 / Matric required.
- Diploma/Degree in Logistics, Supply Chain Management, Inventory Management, Accounting, Business Administration or related field will be an advantage.
- 1-3 years' experience in stock control, inventory, warehousing, logistics, fresh produce markets or a related environment.
- Practical ability to perform stock-taking, inventory verification and reconciliation.
- Good computer/system and reporting skills.
- Good verbal and written communication and stakeholder-management skills.

5. Job Application

MIF has partnered with the Department of Employment and Labour to facilitate and handle all job applications through the Department's Employment Services of South Africa (ESSA)

6. How to apply

- If you have an Active ESSA Online Account, visit the portal and click on Search Opportunity and submit the application.
- To create an Active ESSA Online Account, visit the link <https://essa.labour.gov.za/EssaOnline/WebBeans/> and follow the guidelines listed below.
 1. Capture the email address
 2. A password will be sent to your email address
 3. Use your ID Number as a **Username**
 4. Copy the password received and paste or type it on the log in the screen
 5. Complete all sections on ESSA

NOTE: The above is the only channel available to access job opportunities at MIF.



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